

# NEW VACANCY



**KWAZULU-NATAL PROVINCE**

**ECONOMIC DEVELOPMENT, TOURISM  
AND ENVIRONMENTAL AFFAIRS**  
REPUBLIC OF SOUTH AFRICA

*Applications are invited from suitably qualified and experienced persons for filling the following positions:*

<b>BUSINESS UNIT:</b>	<b>ENVIRONMENTAL MANAGEMENT</b>
<b>POST TITLE:</b>	<b>CONTROL ENVIRONMENTAL OFFICER GRADE A: ENVIRONMENTAL GOVERNANCE AND PLANNING (X 2 POSTS)</b>
<b>SALARY:</b>	<b>R554 492 – R 631 167 PER ANNUM (OSD)</b>
<b>CENTRES:</b>	<b>HARRY GWALA AND UTHUKELA DISTRICT</b>
<b>REFERENCE:</b>	<b>CEO –EGP/05 APRIL 2024</b>

## **REQUIREMENTS**

The ideal candidate must have an appropriate • An appropriate recognized Honours Degree in Environmental Management/Environmental Sciences /Natural Sciences/ Environmental and Planning/ Development Planning (with a focus on Environmental Management). • A minimum of 6 years qualification relevant experience in the field of Integrated Environmental Management, Local Government Support • A driver's licence.

## **ESSENTIAL KNOWLEDGE, SKILLS, AND COMPETENCIES REQUIRED:**

The successful candidate must have a thorough understanding of the objects and provisions of the National Environmental Management Act, 1998, and the Environment Conservation Act, 1989. Sound working knowledge of key Environmental legislations, policies, and frameworks governing environmental management. Knowledge of environmental management concepts, theories, and assessment tools and instruments. Knowledge and understanding of the regulatory framework such as Sustainable Development Frameworks; Environmental Management Legislation framework; Development management legislative framework; Cooperative Governance Frameworks; Governance Planning, Evaluation and Reporting Frameworks, Strategy Implementation Planning Frameworks. Knowledge and understanding of the regulatory framework for the Public Service e.g. Public Service Act, PFMA, Treasury Regulations, Public Service Regulations of 2016, Labour Relations Act, Employee Performance Management Systems; Project Management principles; Service Delivery Framework; Promotion of Administrative Justice Act; National Development Plan; Provincial Growth and Development Plan; KwaZulu Natal Citizen's Charter; National Environmental Education policy. Proven verbal and written communication skills, including computer skills, presentation skills, problem-solving skills, working with minimum supervision, project management, Analytical thinking skills, research skills, Adaptability, and sound interpersonal relations, Change management. Ability to timeously produce thorough and informative documents. Ability to work under extreme pressure. Ability to work independently and in a multidisciplinary team. Ability to conduct research, and gather and analyze information. Ability to think analytically.

## **KEY PERFORMANCE AREAS:**

The successful candidate will be required to • Coordinate, facilitate, and provide environmental management support to the district, local (municipalities), and other organs of state/private entities.

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- Facilitate, coordinate, and support Special Area Management programs and projects to include Coastal zones, threatened ecosystems, mountain catchment areas, water catchments, Wetlands, Special Case Area Plans (SCAP) programs and projects, etc.
- Coordinate the implementation and support of sustainable development planning initiatives and projects.
- Coordinate and provide support in ensuring effective and efficient environmental information management system (s) within the district municipality.
- Perform administrative functions and manage delegated and work-related instructions.

**ALL THE APPOINTMENTS WILL BE MADE IN ACCORDANCE WITH THE EMPLOYMENT EQUITY TARGETS OF THE DEPARTMENT.**

ENQUIRIES:	MS. N WALINGO
TEL NO:	076 9385 441
CLOSING DATE:	26 APRIL 2024

## DIRECTIONS TO APPLICANTS:

1. The Department of Economic Development, Tourism, and Environmental Affairs is an equal opportunity, affirmative action employer, and preference will be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The Department reserves the right not to make these appointments. 
2. All information submitted will be treated as confidential. The Department reserves the right to withhold the filling of the abovementioned posts at any time before an appointment.
3. All applications must be submitted on the new Application for Employment form (Z83) which became effective from the 1<sup>st</sup> of January 2021 obtainable from any Public Service Department or can be downloaded at [www.dpsa.gov.za-vacancies](http://www.dpsa.gov.za-vacancies) The form must be completed in full, and the application form should be initiated, signed and dated. **All required information on the Z83 must be provided.** Failure to complete or disclose all information will automatically disqualify the applicant. The completed and signed Z83 must be accompanied by an updated detailed Curriculum Vitae (CV). Dates of starting and leaving employment must be given as DD/MM/YYYY.
4. Shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Should an applicant have a foreign qualification it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
5. Applications submitted electronically will be taken as a final application and may not be amended or supplemented in any way after the closing date indicated in the advertisement. If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful.
6. Shortlisted candidates may be required to undergo a competency test.

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7. **“Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs) or submit their Z83 and CV directly to the following email address [kznjobs@kznedtea.gov.za](mailto:kznjobs@kznedtea.gov.za) Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).”** Please note that applicants should only use one of the following methods when applying for a post: either *through the online e-Recruitment system, emailing the Z83 and CV directly to the relevant department, or submitting a hardcopy application as directed.*
8. Applications may alternatively be forwarded to the Department of Economic Development, Tourism and Environmental Affairs, Private Bag X9152, PIETERMARITZBURG, 3200, OR hand delivered to the Ground Floor, 270 Jabu Ndlovu Street, Pietermaritzburg, 3201 in the vacancy box provided for the attention of Ms Nondumiso Buthelezi / Mr Siphso Zangwe.
9. Candidates are discouraged from sending their applications through registered mail as the Department will not take responsibility for the non-collection of those applications.
10. The appointment is subject to a positive outcome obtained from the State Security Agency to the following checks (security clearance, qualification, citizenship, and previous employment verifications). The Department will conduct reference checks with the HR of the current and or /previous employer(s) apart from the referees listed.
11. **All** shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidate/s to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessment). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools.
12. Before the appointment is made for SMS positions, the appointee will be required to produce a Pre-entry certificate for the Senior Management Pre-Entry Programme, which is a public service-specific training program applicable to all applicants who aspire to join the SMS. The course is offered by the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry and the full details can be obtained by following the link: <https://www.thensg.gov.za/trainingcourse/smspre-entryprogramme>.

**CLOSING DATE: CHECK NEXT TO EACH POST.**

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